

CURRICULUM VITAE

PERSONAL INFORMATION

Surname(s) First name(s) **STAN-OLTEANU Manuela Petronela**
Address Romania
Nationality Romanian
Gender Female

WORK EXPERIENCE

Period of time

February 2, 2021 – present
Head of Corporate Activities – Legal Department
Hidroelectrica SA

- legal consultancy for organisational purposes and operation of the company
- keep the legal secretariat of corporate bodies
- legal consultancy for performance of activities related to work relationships, public procurements, financial-fiscal, electricity production, electricity trading and supply, investment projects, commercial contracts and with respect to special regulations on the energy sector and other energy related fields, and with respect to other areas related to administrative support
- inspect legal validity of contracts and of other documents that require legal assessment
- representation in courts and in any other competent public institutions or trading companies

March 2018 – February 1, 2021
Counsellor to the Secretary General of the Government
General Secretariat of the Government

Counselling the Secretary General of the Government on the following:

- technical and strategic operations related to governing deeds
- solve organisational, legal, economic and technical problems of government officers
- provide counselling, at the general secretary's request, with respect to the activity of entities that are subordinated to the Secretary General of the Government (ANRM, RAPPS, DALAP, INSE, CNCAN, ANMCS, ONJN, ACROPO)

Bucharest, Romania

January 2017 – March 2018

Counsellor to the Minister

Counselling the Minister of Energy on management, privatisation, restructuring, liquidation, post-privatisation of national companies and companies for which the Ministry acts as involved company, including in matters of insolvency

Bucharest, Romania

May 2015 – October 2017**Legal Counsellor – Legal Department**

Societatea Nationala a Sarii S.A., Bucharest, Romania

- legal consultancy in the company's activity field
- prepare and endorse documents that were legally binding for the company
- taking legal action against and defence with respect to litigations where SNS SA is part of
- provide counselling at request of the board of directors
- represent the company in legal matters in its relation with CCR and ANRM

Bucharest, Romania

March 2014 – October 2018**Director General – General Legal Directorate (07.2014 – 10.2018 court order)**

Autoritatea pentru Administrarea Activelor Statului (AAAS - Management Authority of the State Assets), Bucharest, Romania

- Legal advise
- Defend patrimonial and non-patrimonial interests of AAAS that relate to the activity of managing and valuing state participations, of monitoring privatisation contracts, valuing receivables held by AAAS, work litigations, FNI litigations

November 2013 – March 2014**Head of Cabinet**

Ministry of Economy

- Lead the activity of the state secretary cabinet
- Counselling the state secretary
- Interface between the state secretary and the functional structures belonging to the Ministry of Economy, especially in the field of industrial policies, European funds and company management

Bucharest, Romania

August 2013 – November 2013**Director General – General Legal Directorate**

Autoritatea pentru Administrarea Activelor Statului (AAAS - Management Authority of the State Assets), Bucharest, Romania

- Legal advise
- Defend patrimonial and non-patrimonial interests of AAAS that relate to the activity of managing and valuing state participations, of monitoring privatisation contracts, valuing receivables held by AAAS, work litigations, FNI litigations

Bucharest, Romania

April 2013 - August 2013

Director – Legal Directorate

Autoritatea pentru Administrarea Activelor Statului (AAAS - Management Authority of the State Assets)

- Legal activities and coordinate departments that are subordinated to the directorate
- Legal advise, defend patrimonial and non-patrimonial interests of AAAS that relate to the activity of managing and valuing state participations, of monitoring privatisation contracts, valuing receivables held by AAAS implementing Law No.10/2001, work litigations, FNI litigations, litigations related to insolvency, issue voting ballots for the Creditor's Committees Meetings related to companies undergoing insolvency procedures

Bucharest, Romania

June 2010 – April 2013

Counsellor to the President, Counsellors Office

Autoritatea pentru Valorificarea Activelor Statului (AVAS - Authority for State Assets Recovery)

- counselling AVAS president on the management activity and on valuing state participations and receivables
- legal counselling in AVAS activities field
- counselling with respect to insolvency procedures of companies and to receivables related to AVAS

Bucharest, Romania

January 2007 – June 2010

Legal Expert – General Control and Public Relations Department, Portfolio Control Department

Autoritatea pentru Valorificarea Activelor Statului (AVAS - Authority for State Assets Recovery)

- management and valuing state participations and receivables, legal activity, trading companies control
- check and control the procedure related to organisation and sale of shares held by the state in trading companies requested by state institutions or notes/intimations/complaints/records of legal and natural persons, inspect administration of trading companies where the state holds a significant number of shares

Bucharest, Romania

September 2006 – January 2007

Legal Counsellor, General Legal Directorate – Legal Assistance, Privatisation, Management Department

Autoritatea pentru Valorificarea Activelor Statului (AVAS - Authority for State Assets Recovery)

- management and valuing state participations and receivables, legal activity
- consultancy with respect to governing trading companies, management of receivables and competition policies, privatisation, inspect and endorse GMS mandates for belonging companies, endorse privatisation notes, service provision contracts, notes related to public procurement, participate in preparing enforcement guidelines

Bucharest, Romania

August 2006 – September 2006

Head of the Control Office of the Minister

Ministry of Transportation

- transportation, construction, tourism control;
- prepare and endorse control themes, endorse reports and control notes
- coordinate, monitor and guide specific control activities, performed by officers
- propose measures to improve and control risks specific for controlled transportation, construction and tourism entities

Bucharest, Romania

July 2005 – May 2006

Deputy Director - Legal, Authorisation and Control Directorate

Ministry of Transportation, Construction and Tourism

- organise, coordinate and guide control activities and authorise accommodation units and public food services
- elaborate enforcement guidelines projects for quality and control of tourism services
- endorse notes and decisions initiated by the division
- prepare summaries and reports related to authorisation and control activity
- classify beaches, certify ski slopes and ski routes, authorise economic agents performing nautical tourism
- participate in public procurement committees, endorse legal documents
- inspect and grant the agreement in principle for pieces of legislation elaborated by other public institutions
- member in the committee responsible for granting construction permits (GD No.31/1995- including SAPARD)

Bucharest, Romania

April 2005- July 2005

Head of Authorisations Department – Authorisation and Control Directorate

National Authority for Tourism

- Organise, coordinate and guide the control and authorisation activity of accommodation units with public food services
- Prepare pieces of legislation related to quality and control of tourism services
- Endorse notes and decisions prepared by the department, prepare summaries and reports related to authorisation and control activities, classify beaches, certify ski slopes and routes, authorise economic agents performing nautical tourism
- participate in public procurement committees, endorse legal documents
- inspect and grant the agreement in principle for pieces of legislation elaborated by other public institutions

Bucharest, Romania

April 2004 – April 2005

Legal Counsellor

National Authority for Tourism

- coordinate the legal department
- file legal proceedings with respect to litigations related to the National Authority for Tourism
- represent the institution in courts
- endorse contracts, notes, decisions and all other documents with legal effects, endorse proposals of pieces of legislation

Bucharest, Romania

July 2003 – April 2004

Legal Counsellor – General Legal Directorate

Ministry of Transportation, Constructions and Tourism

- file legal proceedings with respect to litigations related to the ministry
- represent the institution in courts
- endorse contracts, notes, decisions and all other documents with legal effects, endorse proposals of pieces of legislation
- participate in different negotiation committees for awarding public works contracts

Bucharest, Romania

February 2001 – July 2003

Legal Counsellor – Legal Office

Ministry of Tourism

- file legal proceedings with respect to litigations related to the ministry
- represent the institution in courts
- endorse contracts, notes, decisions and all other documents with legal effects
- endorse proposals of pieces of legislation

- participate in committees for the privatisation of assets and companies in the tourism sector

Bucharest, Romania

October 2018 – present – Medias, Romania

Member of the Board of Directors

SNGN Romgaz SA

Exercise job-specific duties:

- perform analyses in order to determine the company's main activity and development directions
- set accounting policies and the financial control system
- appoint and revoke directors and set their remuneration
- monitor director's activity
- organise the general meeting of shareholders

May 2018 – present

Member of the Board of Directors

Autoritatea Competentă de Reglementare a Operatiunilor Petroliere Offshore la Marea Neagra (Competent Regulatory Authority for Offshore Petroleum Operations in the Black Sea)

Exercise job-specific duties set by related laws:

- endorses the income and expenditure budget
- approves, at the chairman's proposal, tariffs for works and services provided by the competent authority in favour of petroleum agreements titleholders, operators and owners
- approves the institutional development strategy for the competent authority, activity programs and cooperation programs
- approves annual plans for an efficient surveillance in compliance with the requirements provide by the law
- approves the activity report of the competent authority that is going to be submitted to the Government

Constanta, Romania

November 2017 – present

Member of the Board of Directors

Uzina Termoelectrica Midia Navodari SA

Exercise job-specific duties:

- perform analyses in order to determine the company's main activity and development directions
- set accounting policies and the financial control system
- appoint and revoke directors and set their remuneration
- monitor director's activity
- organise the general meeting of shareholders

Constanta, Romania

June 2019 - October 2020

Chairman of the Board of Directors

SNGN Romgaz SA

Exercise job-specific duties:

- perform analyses in order to determine the company's main activity and development directions
- set accounting policies and the financial control system
- appoint and revoke directors and set their remuneration
- monitor director's activity
- prepare the annual report
- organise the general meeting of shareholders and implement their resolutions

Medias, Romania

November 2017 – August 2018

Chairman of the Board of Directors

Conpet SA

Exercise job-specific duties:

- perform analyses in order to determine the company's main activity and development directions
- set accounting policies and the financial control system
- appoint and revoke directors and set their remuneration
- monitor director's activity
- prepare the annual report
- organise the general meeting of shareholders and implement their resolutions

Ploiesti, Romania

September 2017- August 2018

Special Administrator

Societatea de Servicii Hidroenergetice Hidroserv SA

- company governing for the observation period, ensuring company management, represent company interests in the relation with shareholders, clients creditors, suppliers, authorities, syndic judge, insolvency administrator and other stakeholders
- fulfils duties of the executive manager and the board of directors
- drafts and implements the reorganisation plan

Bucharest, Romania

August 2017 – November 2017

Member of the Board of Directors

Societatea Electrocentrale Grup SA

Exercise job-specific duties:

- perform analyses in order to determine the company's main activity and development directions
- set accounting policies and the financial control system
- appoint and revoke directors and set their remuneration
- monitor director's activity
- prepare the annual report

- organise the general meeting of shareholders and implement their resolutions

Bucharest, Romania

January 2017 – July 2017

Special Administrator

Societatea Electrocentrale Bucuresti SA

- company governing for the observation period, ensuring company management, represent company interests in the relation with shareholders, clients creditors, suppliers, authorities, syndic judge, insolvency administrator and other stakeholders
- fulfils duties of the executive manager and the board of directors
- drafts and implements the reorganisation plan

Bucharest, Romania

2002 - 2003

Member of the Board of Directors

SC Romanta Estival SA

Exercise job-specific duties:

- perform analyses in order to determine the company's main activity and development directions
- set accounting policies and the financial control system
- appoint and revoke directors and set their remuneration
- monitor director's activity
- prepare the annual report
- organise the general meeting of shareholders and implement their resolutions

Neptun, Romania

2002 - 2003

Chairman of the Board of Directors

SC Moldova Estival SA

Exercise job-specific duties:

- perform analyses in order to determine the company's main activity and development directions
- set accounting policies and the financial control system
- appoint and revoke directors and set their remuneration
- monitor director's activity
- prepare the annual report
- organise the general meeting of shareholders and implement their resolutions

Neptun, Romania

**EDUCATION AND
TRAINING**

2009 – 2010 Bucharest, Romania

Masters' Degree

Faculty of Law – Titu Maiorescu University

2004 – 2005 Bucharest, Romania

Postgraduate Degree

National Security and Defence Management – Post-graduate courses on security and defence issues

Carol I Defence National University – Defence National College, Bucharest, Romania

2000

Bachelor’s Degree in Law

Bucharest University – Faculty of Law

July 2020 – August 2020 United States

Negotiation Strategies

Yale School of Management-Executive Education

November 2019 – February 2020 Oxford, United Kingdom

Oxford Executive Leadership

University of Oxford, Said Business School,

2019 - Oxford, United Kingdom

Diploma

English Language Centre - Oxford

2013

Diploma

Corporate Governance – Specialization Course

2012

Diploma

Mediator Course

**PERSONAL SKILLS AND
COMPETENCES**

Mother Tongue Romanian

Other languages English

Understanding – Listening C2, Reading - C2

Speaking – Participation in conversation – C1, Speech – C1

Writing – C2

Driving license AM, B1, B

RECCOMENDATIONS

References may be provided on request

**ORGANIZATIONAL
SKILLS AND
COMPETENCES**

- experience in organizing and managing companies, especially of companies under difficulties;
- good knowledge of public companies and the relevant applicable laws

- stress resistance and decision making ability;
- flexibility;
- vision on company development based on trade principles, productivity and profitability;
- very good communication and interpersonal relationship skills;
- ability to negotiate, including conflict mediation and mitigation;
- ability to mediate collective negotiations and relations to social partners;

COMPUTER SKILLS

Internet navigation skills / Zoom / Google Drive / good use of communication programs (mail, messenger, skype) / Microsoft Word